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**ARCHITECTS and ENGINEERS PROFESSIONAL LIABILITY
CONSTRUCTION MANAGEMENT
INFORMATION SHEET**

Name of Firm: _____

1. Estimate the number of projects in the last five years for each of the following categories: (Projects may be counted more than once.)

_____ Act as the owner's representative for overseeing construction and resolving issues on the owner's behalf.

_____ Responsibility for hiring the general contractor and/or the construction subcontractors.

_____ Responsibility for construction scheduling

_____ Responsibility for construction site safety

_____ Responsibility for construction quality

_____ Authority to stop work on the project

_____ "At risk" for construction costs

_____ "Fast track" projects (construction ongoing while design is being completed)

_____ Other construction management services (please describe):

2. Indicate the type of contracts used for Construction Management services:

Your standard contract*

Professional association contract form

Client contract form*

Other*

*Attach a sample of these contract forms.

3. Indicate the type of insurance purchased by the firm for Construction Management projects:

General Liability

Builders Risk

Surety Bond

4. Based on construction values, list the five largest Construction Management projects in the last five years:

<u>Name of Project</u>	<u>Location</u>	<u>Type of Project</u>	<u>Construction Value</u>	<u>Completion Date</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____